



Silverheights Neighbourhood Association Annual Report For 2023-2024

Monday August 19th, 2024

7:00pm

Silverheights Neighbourhood Association

15 Baldwin Drive, Cambridge ON



Our Mission

Through community involvement Silverheights Neighbourhood Association offers programs, events and activities for all ages and abilities.

Our Vision

A vibrant neighbourhood, where people feel safe and included.

Our Values

Welcoming

Respect

Inclusivity

Safety

Confidentiality

#whereneighboursfeelconnected

Annual General Meeting 2024 Agenda

Confirmation Act

“That all acts, contracts, proceedings, appointments, elections and payments enacted, made, done and taken by the Directors and Officers of the Corporation since the AGM as the same set out, or referred to in the minutes of the Board of Directors and the general membership, be one and the same approved, sanctioned and confirmed”

1. Welcome & Introductions (Laura Groulx)
2. Land Acknowledgment (Kathleen Cameron)
3. Acceptance of the 2024 Agenda (Laura Groulx)
4. Notice of Meeting (Karissa Mank)
5. Acceptance of the 2023 minutes (Laura Groulx)
6. Executive Director Report (Sandra Gammage)
7. Staff Program Reports/Updates (Jess/Jaime/Kathleen)
8. Presentation of Audited Financial Statements (Andrea Gerth)
9. Presentation and Approval of Budget (Randy Moore)
10. Elections – Board of Directors – Vote in slate of Nominees (Laura Groulx)

Upon completion of the election, the new Board will be called to the front of the room to be introduced as the 2024-2025 Silverheights Neighbourhood Association Members

11. Closing comments & Adjournment

Land Acknowledgment



SNA is located on the Haldimand Tract within the territory of the Neutral, Anishnaabe and Haudenosaunee peoples. The Haldimand Tract is land granted to the Haudenosaunee of the Six Nations of the Grand River by Sir Frederick Haldimand, Captain General and Governor in Chief of Quebec & Territory in 1784. The Haldimand Treaty promised land 6 miles out along the Grant River to Six Nations for land lost in the United States as a result of their alliance to the British. Today, less than 5% of the Haldimand Tract is Six Nations of the Grant River's lands. As a result, litigations are ongoing between the Six Nations of the Grand River and the Crowns of Canda and Ontario for compensations. We recognize the SNA runs programs and camps, and builds community on lands that were promised to the Six Nations of the Grand River. SNA encourages our staff, volunteers and community to continue to learn the history of the land we live, work and play on. SNA also encourages staff, volunteers and community to explore our responsibilities to Truth and Reconciliation and the 94 Calls to Action. [Truth and Reconciliation Commission of Canada - NCTR](#)
[Land Rights - Six Nations of the Grand River](#)

Annual General Meeting Minutes – Monday August 21st, 2023

Chair <Hit the gavel or knock on the table 3 times to begin the meeting.>

Ladies and gentlemen, I hereby call Silverheights Neighbourhood Association's Annual General Meeting to order.

Chair -WELCOMING REMARKS-

The Board of directors is accountable to the community members at large who support our goals and initiatives. Proudly we share with you the activities and accomplishments of Silverheights Neighbourhood Association for the period of March 2022 to February 2023.

This evening, we welcome our City Liaison, Heather Melo and Andera, from our Chartered Public Accountant with Racolta,,Jensen SNA Auditor.

Note: I would like to please ask that anyone that speaks during the meeting, to clearly identify themselves by name

Chair I will now call for a motion to accept the AGM agenda for 2023

Do I have a motion? Laura

Do I have a seconder? John

Is there any discussion to this motion? None

I see you are ready to vote:

All those in favour?

Opposed? none

Abstentions? none

The motion is (*carried / defeated*): carried

Chair I will now call upon Laura Groulx, SNA Vice- Chair to read the Notice of Meeting.

Secretary Secretary Notice is hereby given that the annual general meeting of the members of Silverheights Neighbourhood Association (the "Corporation") will be held in person at 15 Baldwin Drive, Cambridge, ON on Monday August 21st, 2023 at 7:00pm for the purpose of:

- Receiving and considering the annual report and financial statements for the year ended February 2022/2023
- Electing board members.
- Transacting such further and other business as may properly come before the meeting or any adjournment.

Chair At this time, I would like to introduce you to your current board of directors.
They are:
Chair: Tara King, Vice-Chair Laura Groulx Treasurer: Arshia Khalid
Secretary: Aisha Zaman
Members at large: John Pentland and Karissa Mank

Chair I will now call for a motion to accept the AGM minutes of 2022

Do I have a motion? Aisha
Do I have a seconder? Arshia
Is there any discussion to this motion? None
I see you are ready to vote:
All those in favour?
Opposed? none
Abstentions? none
The motion is (*carried / defeated*): carried

Chair <Read Chair's Address>

Chair I will now call upon Andrea Gerth, Chartered Public Accountant with Racolta, Jensen & Co. to disseminate the Year-End financial report.

Andrea <Financial Statements Feb.28th 2023>

Chair I will call for a motion to accept the year-end financial report.

Do I have a motion? Arshia
Do I have a seconder? Karissa
Is there any discussion to this motion? none
I see you are ready to vote:
All those in favour?
Opposed? None
Abstentions? None
The motion is (*carried / defeated*) Carried

Chair I will now call for a motion to appoint Noah Jensen, Racolta, Jensen & Co. to return as auditor for SNA Year-Ending February 28th 2024.

Do I have a motion? Laura
Do I have a seconder? John
Is there any discussion to this motion? None
I see you are ready to vote:
All those in favour?
Opposed? None
Abstentions? None
The motion is (*carried / defeated*) Carried

Chair I will now call upon Lori Da Cunha to present the SNA budget for 2023- 2024

Lori <Read Executive Director's Report>

Chair I will now call for a motion to accept the Executive Director's Report.

Do I have a motion? Arshia
Do I have a seconder? Laura
Is there any discussion to this motion? None
I see you are ready to vote:
All those in favour?
Opposed? None
Abstentions? None
The motion is (*carried / defeated*) Carried

Chair This now completes the reports of the Board and Staff activities.

Chair There was a call for nominations for the positions of Members at Large on the Board of Directors. The Board has received __1__ nominations.

__Jenna Northover__ has put forth her name for election to the Board of Directors as Member at Large.

~~Karissa van den Ende~~ has also put forth her name for election to the Board of Directors as Member at Large.

_____ has put forth her name for election to the Board of Directors as Member at Large.

_____ has put forth her name for election to the Board of Directors as Member at Large.

Chair I will now call upon the assembly for further nominations from the floor for membership on the Board of Directors.

Chair 1- Are there any nominations from the floor? (Allow time here) None

2- Are there any further nominations from the floor? None

Chair Can I have a motion that the nominations be closed? John

Do I have a seconder? Karissa

Is there any discussion to this motion? None

I see you are ready to vote:

All those in favour?

Opposed? None

Abstentions? None

The motion is (*carried/defeated*) Carried

Chair Can I have a motion that Jenna Northover be elected for the positions of Members at Large?
John

Do I have a seconder? Arshia

Is there any discussion to this motion? None

I see you are ready to vote:

All those in favour?

Opposed? None

Abstentions? None

The motion is (*carried/defeated*) Carried

Chair

As a result of the nominations:

I am pleased to announce the election of ___1___ for the positions of Members At Large.

Chair

Can I have a motion to approve the Slate of officers as stated in the AGM report? Arshia

Do I have a seconder? John

Is there any discussion to this motion?

I see you are ready to vote:

All those in favour?

Opposed? None

Abstentions? None

The motion is (*carried/defeated*) Carried

Chair I invite you to join me in congratulating the incoming slate of Board of Directors for the term of 2023-2024 as stated in the AGM report. Please help in congratulating them.

READ OFF NAMES

Tara King, Aisha Zaman, Laura Groulx, Arshia Khalid, John Pentland, Jenna Northover

Chair This concludes the elections portion of our Annual General Meeting

Chair May I have a motion to adjourn the meeting? Laura

Do I have a seconder? John

Is there any discussion to this motion? None

I see you are ready to vote:

All those in favour?

Opposed? None

Abstentions? None

The motion is carried (*carried/defeated*) *Carried*

Chair Thank you everyone.

Hit the gavel loud and clear!

Executive Director Report for 2023-2024

As you all know, the 2023/24 period has been one of transition here at SNA. This past December saw Lori moving on, with some big shoes remaining to be filled. I have happily stepped into the E.D role and been doing my best to pick up where she left off. While it has undoubtedly been a learning curve for me, I have been extremely lucky to have not only close colleagues such as Justin and Emily, who continue to lead, teach, and shadow me through the day to day, but also an extremely supportive Board who has been wonderfully patient with me and a joy to work with. Of course, this transition would not have been as smooth without the unwavering support, understanding and hard work from the small (but very mighty!), team that surrounds me. Jess, Jaime, and Kathleen, as well as our part-time program and summer staff are truly the bones of our wonderful organization and we would not be able to do all that we do without them. This team is what makes us shine and what allows us to offer such high quality programming. Whether it is a popular open gym session, a packed girls leadership group, or week seven of summer camp with lots of tears because both campers and leaders didn't want it to end. The unwavering dedication and support to our children and youth continues to ensure that all of our program offerings are of the highest calibre, while embracing the values of inclusivity and safety.

While we have done our best to offer programming and service options for a broader range of community members, such as older adults, the last year has shown us that our strengths lie within those opportunities centered around children and youth. This is what our community keeps coming back for, what our families continue to rave about, and where our centre is able to meet the needs of our surrounding neighbourhood the best. As we continue to build off of this focus in the upcoming year, we will be endeavouring to secure additional funding that supports these goals and that allows us to continue building on our strengths, offering additional inclusion supports that many other neighbourhoods are unable to, and reaching larger numbers of children and youth in our surrounding community.

Sincere gratitude goes out to our staff, Board members, as well as our supporters and community. The dedication and unwavering support that we have been shown does not go unnoticed and is something that will never be taken for granted. They empower us daily and ensure that we all have the drive, passion and resilience to keep our collective efforts going. Thank you!

Sandra Gammage

Executive Director

Volunteering & Community Engagement

March 2023 - March 2024 Volunteering Stats

Total # of volunteers: 72

Volunteer hours: 1902

Youth Volunteer hours: 1487

LITs: 39

Youth Trainings 2023 - 2024

Resume Workshop

High Five Principles of Healthy Childhood

Development

Babysitters Training

Safe at Home



Community Engagement Report for 2023-2024

Since our last AGM, SNA has continued to be supported by a strong group of youth volunteers. Together they volunteered over 1487 hours in summer camp, youth council, events and year-round programs. With the addition of older adult programs at SNA, our adult volunteer base grew as well - together they volunteered over 415 hours.

Over 2023 and 2024, we have focused on expanding our leadership opportunities for youth by hosting more youth trainings for no and low cost in the neighbourhood. Trainings includes resume workshops, Safe at Home, Babysitters training, and High Five: Principles of Healthy Development certification.

SNA's youth council continues to be made up of a small group of engaged youth who meet weekly to create youth teambuilding activities, and civic engagement projects in the neighbourhood. Highlights from this year include leading another Notes of Hope project in collaboration with SNA's girls group, a City of Cambridge Youth Award nomination, and a trip to Niagara Falls with Preston Heights Community Group's youth leadership group.

This summer we are grateful for the 26 LIT volunteers that helped to support our summer camp. We are also grateful to the 4 youth engagement volunteers that volunteered weekly throughout the summer to take care of St. Gabriel Catholic School's vegetable garden and to run Freezie Friday handouts.

Thank you to our volunteers for all the ways you support SNA and partner with us to give back to your Silverheights neighbourhood.



Programs & Events

Registered & Drop In Programs

- 488 Visits to registered programs with over 70 children registered.
- Over 350 registrations in summer and march break camp
- Over 1200 visits to drop in



Events & Engagement

- Events included Family Photos, Prom Outfit Event, JR and Family nights, and Neighbourhood Day.
- Over 400 in attendance at events throughout the year.
- 450 SNA kits handed out

Programming Report for 2023-2024

SNA was excited to offer a variety of youth and older adult programs, events, and workshops this year. We had a successful year of registered programs with over **70 participants and 488 visits**. Registered programs included Active Club, STEM, Art Club, Cooking club, and About the Bounce, which was a specialty program that offered a combination of leadership development and basketball training. Our Drop-In programs were also popular through out the last year with over **1200 visits** to our Drop-In STEM and Open Gym nights. SNA has made an effort to incorporate leadership elements into our programs over the last year, such as in our About the Bounce Program, as well as our Girls Leadership program that we were excited to introduce in the spring of 2024. We are excited to keep moving forward with these leadership initiatives as they have been a highlight of the last year.



Older Adult programs were introduced in the last year with our most popular program being the Older Adult Computer Workshop Series. We consistently had 3-4 participants attend the workshop series.

During December of 2023 SNA offered an a new shopping care program, that allowed parents to drop their children off for a few hours during the evening while they completed their holiday shopping. This had 36 Children registered over a total of 6 evenings. Other events included the prom outfit event, which helped provide local youth with free formalwear for their prom and end of school events. We also held our annual Neighbourhood Day in June and heldd a variety of junior and family nights, where we had activities such as pumpkin carving and winter photo backdrops. In total we were able to have over **400 community members in attendance at our events throughout 2023/4**.

A huge thank you to all of our program staff and volunteers who have contributed their time and effort over the past year and have allowed us to continue serving our community!

Camp Report for 2023-2024

In 2023, we were excited to offer many full day camps to our community to help create everlasting memories for their children. Camps in 2023 was a great success with both **Summer and March Break having over 350 registrations.** We were able to employ 9 summer staff with the Canada Summer Jobs funding. In the beginning of 2024, we were able to run Get Out and Play half day programs in January which filled up with 30 participants throughout the sessions. In 2024, the numbers for our camp programs have been increasing selling out almost every week this year.



Community Partnerships and Funders

The work we do could not continue without the continued trust and investment of our many funders. We are so grateful for all that you do to support and invest in this community.

City of Cambridge
Cambridge Bingo and Gaming Centre
Waterloo Region Community Foundation
Cowan Foundation
The Lyle S Hallman Foundation
The Waterloo Catholic District School Board
Government of Canada - Canada Summer Jobs & Summer Employment Opportunities
Ontario Trillium Foundation
Toyota Motor Manufacturing Canada

We are extremely grateful for the continuing support and encouragement from our partners, and individuals in this community as well.

Cambridge Bingo and Gaming Centre
Cambridge Neighbourhood Organizations Network
Cambridge Newcomer Program
City of Cambridge – Mayor/Council/Staff
Volunteer Action Centre
Waterloo Catholic District School Board
Waterloo Region District School Board

Thank you for your continued support!



Area Schools and Neighbourhood Associations

We are incredibly grateful to all the principals, administrative staff, custodians, and teaching staff who continue to support us and work with us to make our community a better place for our children and youth. A special thank you goes to St. Gabriel school for their continued support and amazing partnership. We are very lucky to have them!

St. Gabriel Catholic Elementary School
Silverheights Public School
Jacob Hespeler Secondary School
St. Benedict Catholic Secondary School

Thank you to our Cambridge Neighbourhood Organizations (CNO) partners who graciously support so much of what we do:

Alison Neighbourhood Community Centre
Fiddlesticks Community Centre
Greenway-Chaplin Community Centre
Hespeler Village Neighbourhood Association
Kinbridge Community Association
Langs (Grow)
Preston Heights Community Group

A special thank you to all staff, volunteers, Board Members, area residents and all our families and friends who have generously donated time, resources and continue to support Silverheights Neighbourhood Association.



Board of Directors 2023 - 2024

Chair	Laura Groulx
Vice Chair	Karissa Mank
Treasurer	Arshia Khalid
Secretary	Aisha Zaman
Member At Large	Tara King
Member At Large	Jenna Northover
Member At Large	John Pentland

Directors Continuing Terms

Laura Groulx	Karissa Mank
Arshia Khalid	John Pentland
Jenna Northover	

Slate of Nominees for 2023-2024

Mobola Adefemi - Member At Large
Melanie Strain - Member At Large
Jenna Northover - Secretary